HIGHER KINNERTON COMMUNITY COUNCIL
MINUTES OF THE MEETING HELD IN THE BLUE ROOM, KINNERTON VILLAGE HALL ON THURSDAY 7th JULY 2016 COMMENCING AT 6.45 P.M.

PRESENT: Cllr. G. Evans (Chairman), Cllr. Allport, Cllr. R. Springett, Cllr. A Jones, Cllr. P. Jones, Cllr. C. Upton, Cllr. Dyson, Liz Corner (Clerk)

IN ATTENDANCE: Steve Jones and Michelle Hampton for update from FCC re Community Transport Scheme

16.039 UPDATE FROM FCC REGARDING COMMUNITY TRANSPORT SCHEME
Steve Jones reaffirmed FCC position in terms of radical budget cuts which would result in the cessation of a number of subsidized bus routes. A total of 18 out of 30 Town and Community Councils had expressed an interest in assisting with delivery of alternative local transport schemes including HKCC. FCC were seeking volunteers to join local Community Transport Scheme groups to establish levels of demand, terms of reference and mechanisms for collaborative working. In terms of next steps, FCC would be facilitating the set up and operation of each group and also organising drop in events for residents. FCC would be determining which routes would potentially have to be provided at a local level and acknowledged there would be a cost to Town and Community Councils which could potentially be offset to some extent by grants and income from fares. Cllr. Evans advised HKCC's own survey had demonstrated a significant number of residents rely on the bus service to access their GP, the hospital and shopping facilities. There was a general consensus that any provision by HKCC would be determined by various factors including cost, the geographic area to be covered and sustainability going forward.

Steve Jones and Michelle Hampton left the meeting at 7.20pm prior to which Cllr. Evans advised the community's Street Scene representative, Mike Eastwood, continued to be a real asset to the village which Steve Jones duly acknowledged.

Members agreed that Cllr. Evans, Cllr. Dyson and **Cllr. Allport** would volunteer to join the local Community Transport Scheme group as outlined by FCC. It was noted Cllr. Springett may also be interested in joining the group and Cllr. Evans would circulate a note asking for any additional interested members.

16.040 APOLOGIES FOR ABSENCE / REASON GIVEN
Apologies for absence were received from Cllr. Paul Jones, Cllr. Springett, and Cllr. Jessop due to alternative commitments.

16.041 POLICE REPORT
With reference to Police Report sent via email by the Clerk, members noted PCSO Mat Gordon had started a new job and had been replaced by PCSO Rob Bainbridge. Two incidents had been reported in the preceding month both involving incidents of anti-social behavior. On Bramley Lane a vehicle had been reported driving in a field late at night. Officers attended, but **the** vehicle had left the location. On Moor Lane, reports had been received about music being played from the paintball location. Enquiries had revealed a "big game weekend" had been held that weekend.

16.042 DECLARATIONS OF INTEREST
Declarations of interest had been received from Cllr. Evans, Cllr. Allport and Cllr. Springett regarding the proposed reimbursement of expenses as listed in Accounts for Payment.

16.043TO APPROVE THE MINUTES OF THE MEETING HELD ON 9th JUNE 2016
The minutes were proposed by Cllr. Dyson and seconded by Cllr. Evans as a true record. All agreed.

16.042 UPDATES FROM THE MINUTES OF THE PREVIOUS MEETING
16.030– Cllr. Upton to proceed with reviewing the speed survey report in detail and present his findings at the August meeting.
16.030– Cllr. Allport appraised members regarding the background to the decision to submit a planning application to replace all the fencing on Bennetts Lane Corner. In the event of a decision being taken to replace only part of the fencing or to replace the fencing in stages for budgetary reasons in submitted one application to replace all the fencing no additional applications would be required thus saving administrative time and costs. Several members expressed their reservations that installing all the planned fencing would result in the unnecessary removal of hedging and this should only be done if and when the hedge became unviable.
16.030 – Cllr. Jessop and the Clerk had finalised placement of the website contract.

16.030 – The Clerk had placed the order with FCC for the VAS sign and requested confirmation of the installation date.
16.031 – The Clerk had contacted F.I T to establish viability of submitting an application re MRRG and been advised that without the consent of FCC there would be no scope to progress
16.034 – Cllr. Evans expressed thanks to all who had assisted with the village day.
16.034 - Cllr. Evans had circulated a formalised process for the production of the newsletter.

Cllr. A. Jones arrived at the meeting at 7.05 pm.

ACTIONS

Cllr Upton	To proceed with reviewing detailed speed survey report in advance of the August meeting.
Clerk	To proceed with submitting Planning Application for Bennetts Lane Corner improvements

16.043 CORRESPONDENCE

1) Lloyds TSB Bank Statements received, checked and filed
2) Invitation to OVW Area Committee meeting on 19.07.16 – Clerk to offer apologies

16.044 ACCOUNTS FOR PAYMENT

1) Studio Blue £144.99 (pegs for marquee) - payment by debit card. Expenditure authorised at HKCC meeting on 12.04.16 and payment reported at the next meeting in accordance with Para. 6.6 Higher Kinnerton Community Council's Financial Regulations.
2) Charlies Stores £8.24 (fixings for marquee) - payment by debit card. Expenditure authorised at HKCC meeting on 12.04.16 and payment reported at the next meeting in accordance with Para. 6.6 Higher Kinnerton Community Council's Financial Regulations.
3) Makro - £8.99 (bark for Park Avenue Play Area) - payment by debit card. Expenditure authorised at HKCC meeting on 09.06.16 and payment reported at the next meeting in accordance with Para. 6.6 Higher Kinnerton Community Council's Financial Regulations.
4) Cllr. M. Allport (reimbursement for BKV preparations) - £106.89 - cheque number 001449 proposed by Cllr. Lightfoot and seconded by Cllr. A. Jones. Cllr. Allport declared an interest. All other members agreed.
5) Cllr. B. Springett (damage to tyre caused by HKCC property) - £32.90 - cheque number 001450proposed by Cllr. Lightfoot and seconded by Cllr. A. Jones. Cllr. Springett had declared an interest. All other members agreed.
6) Cllr. G. Evans (reimbursement for BKV preparations and badminton nets and bats) - £35.16 - cheque number 001451 proposed by Cllr. Lightfoot and seconded by Cllr. A. Jones. Cllr. Evans declared an interest. All other members agreed.
7) Nightingale House (Village Day donation from raffle and plant stall) - £145.65 - cheque number 001452 proposed by Cllr. Lightfoot and seconded by Cllr. A. Jones. All agreed.
8) Hope House (Village Day donation from raffle) - £70.00 - cheque number 001452 proposed by Cllr. Lightfoot and seconded by Cllr. A. Jones. All agreed.

16.045- TO RECEIVE COMMITTEE REPORTS

Community (including BKV and Park Avenue Play Area)

Members noted there had been a good response to the BKV leaflet drop and commended Mike Eastwood of FCC Street Scene services for the support provided in preparing for the BKV competition. It was noted the 1st Kinnerton Scout Beaver Group had kindly supported the event by organising a litter pick. It was further noted there had been some confusion regarding arrangements for cutting the hedge outside the Scout Hut prior to the judging during the week commencing 8th July. With a view to fostering a good working relationship with the Scout Group it was agreed the Clerk would obtain a quote for cutting back the high hedge with the maintenance going forward being the responsibility of the Scout Group as stipulated in the terms of the MRRG lease agreement.

As regards Park Avenue Play Area, members noted the willow arch required some maintenance work. It was agreed that Cllr. Lightfoot would assist with cutting back and in the spring Cllr Jones would re weave the willow with the help of village volunteers. The Clerk agreed to request assistance from 1st Kinnerton Scout Beaver Group. The new basket swing was due for installation week commencing 11th July. It was agreed that the balance of the S106 monies should be used to pay for the basket swing.

Commerce - The Clerk confirmed preparations for the external audit had been completed and all required documentation would be submitted to the external auditor by 11th July.

Members noted the village day expenditure amounted to £1306 with the total budget being £1500. It was agreed that two additional side panels for the large marquee would be purchased. Members noted arrangements had been made to sell the smaller marquee for the sum of £50.00 to a village resident.

The Clerk advised revised Financial Regulations had been issued by One Voice Wales which the Clerk advised would be prepared in advance of the September meeting for approval by HKCC.

The Clerk agreed to present an updated budget monitoring report for April to June 2016 at the August meeting.

Communication – members noted the new website would be launched imminently. Members commended Cllr. Jessop for his contribution to the new website.

Planning – no planning applications had been received in the preceding month. In terms of the Elan Homes application, arrangements had been made for a village resident and Cllr. Lightfoot to attend the relevant Planning Committee to speak in opposition to the proposed development.

Cllr. Lightfoot left the meeting at 8.30 pm

ACTIONS

Clerk	To obtain a quote for cutting back the high hedge adjacent to Scout Hut
Clerk	To present an updated budget monitoring report for April to June 2016 at the August meeting.
Clerk	To update Financial Regulations for approval at the September meeting

16.046 CHAIRMAN'S REPORT

Cllr. Evans and Cllr. Allport had met with members of Hope & Caergwrle and Penyffordd community councils regarding FCC's proposed Community Transport Scheme. Once each of the community council's had conducted the same bus survey as carried out by HKCC, all councils would arrange to meet again to discuss the findings.

Cllr. Evans had met with WBCT who had advised over 80% of the group's running costs were met by grant funding received from WAG via FCC with the shortfall being met by revenue raised by donations from community councils and fares paid by service users. WBCT had 3500 registered users with 60 regular users in Higher Kinnerton. It was noted HKCC would maintain links with WBCT as the Community Transport initiative evolved.

Cllr. Evans had attended a recent meeting of the Village Hall Management Committee where thanks had been extended to HKCC for the additional donation. The Management Committee were planning to host a village open event in the near future.

16.047 CLERK'S REPORT – no further matters to report

16.048 REPORTS FROM MEMBERS - no further matters to report

16.049ANY OTHER BUSINESS

Cllr. A. Jones had received a large number of bookings for the forthcoming Dragon Sports summer school.

16.050 DATE OF NEXT MEETING

The next meeting to be held on Thursday 11th August commencing at 6.45 pm. The meeting was declared closed at 8.40 pm.