

**HIGHER KINNERTON COMMUNITY COUNCIL
MINUTES OF THE MEETING HELD IN THE COMMITTEE ROOM, KINNERTON VILLAGE HALL ON
THURSDAY 8th OCTOBER 2015 COMMENCING AT 6.45 P.M.**

PRESENT: Cllr. R. Springett (Chairman), Cllr. Evans (Vice Chairman), Cllr. Boden, Cllr. A. Jones, Cllr. P. Jones, Cllr. Lightfoot, Cllr. C. Upton, Liz Corner (Clerk)

15.079 APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllr. Jessop due to work commitments.

15.080 DECLARATIONS OF INTEREST

Cllr. Allport declared an interest in the proposed reimbursement of expenses included on the Accounts for Payment Record.

15.081 TO APPROVE THE MINUTES OF THE MEETING HELD ON 10th SEPTEMBER

The minutes were proposed by Cllr. Springett and seconded by Cllr. Upton as a true record. All agreed.

15.082 UPDATES FROM THE MINUTES OF THE PREVIOUS MEETING

15.068 – the Clerk had been liaising with PCSO Mat Gordon regarding a date for the bike marking event.

15.071– the Clerk had submitted proposals to FCC regarding traffic control measures within the vicinity of the school.

15.071– the Clerk had further discussed options of the VAS sign with FCC and anticipated a further response from FCC by the November meeting.

15.072– the Clerk had sent an apology on behalf of Dragon Sports to the Scouts regarding the state of the Scout Hut on the final day of the Summer Sports programme.

15.074– the Clerk agreed to make further enquiries with FCC regarding a seat for the bus shelter and any requirement for planning permission.

15.075 – the Clerk had confirmed HKCC's decision not to contribute to the group supporting the making of the Stringers Lane/Watery Lane definitive map modification order.

15.077 – it was resolved that the funding application for Kinnerton under Fives would be deferred until the November meeting

ACTIONS

Clerk	To confirm date for bike marking event in January 2016
Clerk	To chase FCC re VAS sign
Clerk	To contact FCC re bus shelter seating

15.083 CORRESPONDENCE

- 1) Invitation to OVW Area Committee meeting on 8th October. Apologies had been sent.
- 2) Invitation to Eisteddfod Proclamation Ceremony on 3rd October. Apologies had been sent.
- 3) Invitation to Buckley Town Council Charity Ball on 6th November. The Clerk to offer apologies.
- 4) Letter received from Mark Tami MP re proposed Elan Homes development.
- 5) Letter received from Wales Audit Office re revised external audit arrangements for 2015/16.
- 6) Letter received from Carl Sargeant AM re proposed Elan Homes development.
- 7) Invitation from Chairman of FCC to charity casino evening on 13.11.15. Clerk to offer apologies.
- 8) Lloyds Bank Statements received which had been checked and filed.

Cllr. A. Jones arrived at 7.05 p.m.

15.084 ACCOUNTS FOR PAYMENT

- 1) Cllr. Mike Allport (reimbursement for daffodil bulbs) - £33.94 - cheque number 001392 proposed by Cllr. A. Jones and seconded by Cllr. Evans. Cllr. Allport declared an interest. All other members agreed.
- 2) James's Garden Services (repairs to allotment gate) - £50.00 cheque number 001393 proposed by Cllr. A. Jones and seconded by Cllr. Evans. All agreed.
- 3) RJH Print Services (October newsletter) - £180.00 - cheque number 001394 proposed by Cllr. A. Jones and seconded by Cllr. Evans. All agreed.
- 4) E A Corner (expenses) - £19.53 - cheque number 001395 proposed by Cllr. A. Jones and seconded by Cllr. Evans. All agreed.

15.085 TO RECEIVE SUB-COMMITTEE REPORTS

Highways/Footpaths – it was resolved that the Clerk would contact FCC to request that the drains along Main Road and Bennetts Lane be cleared.

Members noted a number of the speed cushions and platforms required remedial work. The Clerk agreed to contact FCC to request the necessary repair works be carried out.

The Clerk agreed to contact BT directly regarding the broken BT manhole cover opposite the school.

Cllr. Lightfoot agreed to review and report any street lights which were not working to FCC.

The Clerk advised Deeco lighting had provided a quote in the sum of £792 to install and dismantle the Christmas lights which members approved.

Recreation/Allotments – The allotment gate had been repaired. Member noted that James Bann had decided to move to France which would free up an allotment. It was agreed at the relevant time the plot would be offered as two half plots. It was further agreed the Clerk would write to the allotment holders regarding the state of a particular plot.

Regarding the £5000 match funding offer received from FCC for improvements to Park Avenue play area, there was a general consensus that HKCC should match fund to an equivalent amount with the funds being used to repair the MUGA surfacing. It was agreed that the Clerk would liaise with Cllr. Jessop and confirm HKCC's position with FCC.

The Clerk confirmed Royal Buckley Brass Band had been booked for the village Christmas event on 19th December.

The Clerk advised FCC were continuing to investigate the possibility of dedicating the Old Railway Line as a public right of way which would have an impact on any potential Community Asset Transfer.

Finance/Assets – it was agreed a date would be set for the Commerce Committee to meet in October to commence budget preparations for 2016/17.

Media – Cllr. Evans appraised members of the newsletter figures for 2015 and 2016. Having considered the various options regarding advertising prices, it was agreed that for 2016 the existing fees paid by advertisers would be rounded up plus advertisers would periodically be offered a front page advertisement for an additional charge.

Cllr. Allport and Cllr. Boden had drafted an article for OVW “The Voice” magazine regarding media usage by HKCC which members reviewed. Cllr. Allport agreed to submit the article to OVW.

Cllr. Boden had progressed with redesigning the website which Cllr. Springett agreed to review.

Planning – the following application had been received since the last meeting and were supported by members of the Planning Committee together with the following decision notifications:

- **Application** - Conversion of existing accommodation to annex on ground floor area (in part) and extension (under existing roof area) of bedroom LOCATION: 9 Main Road, Higher Kinnerton, Chester, CH4 9AJ
- **Decision Notification - Construction** of a single storey extension to the side of the dwelling for Garage and Utility Room. LOCATION: 60 Llys Derwen, Higher Kinnerton, Chester, CH4 9AA.
Decision Type: Approved

ACTIONS

Clerk	To contact FCC regarding drains along Main Road and Bennetts Lane
Clerk	To contact FCC regarding damaged speed cushions and platforms
Clerk	To contact BT regarding damaged manhole cover on Main Road
Cllr. Lightfoot	To report unlit street lights to FCC
Clerk	To write to allotment holder regarding state of allotment
Clerk	To confirm acceptance of FCC's match funding offer for Park Avenue Play Area
Cllr. Allport	To submit the media article to OVW for publication in the Voice Magazine

15.085 CHAIRS REPORT – Cllr. Evans presented the long term planning proposals for HKCC which included a proposed committee re-structure to improve the effectiveness and efficiency of both committee and full council meetings. It was resolved that the existing committees be replaced with commerce, communication and community committees with the new committees proceeding to meet as soon as possible to establish terms of reference.

ACTIONS

All	To set dates for inaugural meeting for the Commerce, Communication and Community Committees
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15.086 REPORTS FOM MEMBERS

Cllr. Allport advised HKCC had been offered a large marquee free of charge which Cllr. Springett agreed to store.

Cllr. Jones advised she would possibly be in a position to donate a Christmas tree for display outside All Saints Church and would confirm the position as soon as possible.

ACTIONS

Cllr. A Jones	To confirm position regarding the availability of a Christmas tree
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15.087 ANY OTHER BUSINESS – Cllr. A. Jones advised progress had been made with ordering the trees for the Community Orchard.

15.088 DATE OF NEXT MEETING

The next to be held on Thursday 12th November commencing at 6.45 pm