

HIGHER KINNERTON COMMUNITY COUNCIL MEETING NOTES
FROM THE COUNCIL MEETING HELD VIA REMOTE ATTENDANCE
ON TUESDAY 17th OCTOBER 2023, AT 6.30 PM.

Present: Cllr. C. Upton, Cllr. M. Allport, Cllr. J. Mortimer and Cllr. D. Gleave, Cllr. J. Liddle, Cllr. C. Nugent, Liz Corner (Clerk).

Agenda Items:

1. Apologies for absence & reason given.

Apologies for absence received from Cllr. King due to being on holiday and from Cllr. Armstrong-Braun. Cllr. Swash did not attend the meeting.

2. Members' Declarations of Interest received in respect of the business transacted.

Cllr. M. King - Accounts for Payment – reimbursement of expenses – had declared a personal interest.

3. Minutes - IT WAS RESOLVED that the minutes of the meeting held on 19th September 2023 meeting be approved.

4. Matters Arising

The following matters arising from the Minutes from the meeting on 18th July 2023 were noted for information:

- **Page 1 - St Davids Park Update** – Members noted the summary of S106 expenditure to date together the estimated cost to replace the soft surfacing St Davids Park play area should this be necessary in due course.
- **Page 1 - Planters outside school** – Members noted the application for the licence for planters outside the school and on the corner of Meadowcroft had been submitted to FCC although to date no response had been received. The Chair and the Clerk agreed to chase FCC for an update.
- **Page 2 - Outdoor Art Mural Proposal** – Members noted the Village Hall Management Committee were supportive of a project to add a village themed mural on a board affixed to the front of the village hall and the matter would be decided at the next Village Hall Management Committee meeting. Regarding the possibility of displaying a mural on the bridge on Cuckoo Hill members noted the Street Scene representative was currently on compassionate leave and therefore HKCC had been unable to arrange a Street Scene catch up to progress the proposal. Cllr. Allport agreed to liaise with Rev. Hana Amner regarding the design and number of murals and to provide an update at the November meeting.
- **Page 2 - Printer and scanner for Clerk-** as previously noted the shredder was also required for use by the Financial Services Contract provider who had purchased a shredder for personal use and had the Clerk would also be able to use shredder for HKCC purposes. Members noted the Clerk would proceed with making arrangements to purchase a suitable printer and shredder as soon as practicable
- **Page 5 -Chair's Report** – it was agreed that weather permitting members of HKCC would assist with ground levelling the goal mouths on MRRG with the topsoil on Friday 20th October.

5. Correspondence

- Email from FCC re community review and questionnaire for completion by 1st November 2023 - members were asked to consider a response
- Email from One Voice Wales – request for support from Older People's Commissioner for Wales to capture older people's experiences of GP services with survey for completion by end of November 2023 - members were asked to consider a response
- Email from Reverend Robin Mosley with list of Church services from Nov 2023 to Jan 2024

6. **Accounts for Payment – IT WAS RESOLVED** to approve the Accounts for Payment listed on the October 2023 payment schedule.

7. Reports in relation to Commerce & Governance, Community, Communication & Planning

- **Streetscene Update** - members noted the Street Scene representative was currently on compassionate leave and therefore HKCC had been unable to arrange Street Scene catch up. In lieu of the catch-up, FCC had confirmed several pothole repairs had been carried out and a large hole in the pavement in the vicinity of the shop had been filled. Street Scene were seeking to establish the identity of the driver who had caused damage to the gully and culvert of Lesters Lane in advance of carrying out the repair works.
- **Village Community Library** – following a robust discussion, **IT WAS RESOLVED** to progress with the project in 2024-2025 subject to verifying the cost and ensuring due diligence requirements were met regarding various requirements including permissions, risk assessment, maintenance, and insurance cover.
- **Christmas Event & Christmas Lighting Update** - Members noted it had been resolved at the September meeting to proceed with hosting the Christmas event on 22nd December and agreed the Clerk would make the necessary arrangements. The Clerk confirmed the musical performance and attendance of local school children had been arranged with the application for an alcohol licence to be submitted. The Clerk confirmed Deeco Lighting had agreed to check the lights and advise of any issues prior to installation. **IT WAS RESOLVED** to proceed with purchasing two Christmas trees for the village in accordance with the 2023-2024 budget.
- **MMRG Outdoor Gym Inspection - IT WAS RESOLVED** to approve the quotation in sum of £125.00 plus VAT for Play Inspection Company to undertake annual inspection of outdoor gym and to proceed with purchasing replacement caps to cover bolts as required.
- **Remembrance Sunday** – Members noted Remembrance Sunday would be marked by Service of Remembrance on 12th November at 10am at All Saints Church with members of Higher Kinnerton Community Council being invited to attend and to lay a wreath. Cllr. Gleave and Cllr. Liddle offered to attend the service. **IT WAS RESOLVED** to proceed with purchasing a wreath.
- **External Audit update** - The Clerk advised as no update had been received from Audit Wales regarding the external audit. As the external auditor had not issued the conclusion of audit by the 30 September deadline, the published accounting statements on the HKCC website and the village noticeboard contained a statement that no opinion has been provided by the external auditor.
- **To receive the Bank Reconciliation - IT WAS RESOLVED** the bank reconciliation for period ending 14th October 2023 be noted and agreed.
- **Higher Kinnerton Community Council Training Plan** – Members noted the Training Plan agreed in November 2022 would be updated and reviewed at the November 2023 meeting. It was agreed members would review their individual training plans to confirm any training to be attended in 2023-2024 and send confirmation to the Clerk in advance of the November meeting.
- **Newsletter, Website & Facebook updates** - Members noted Cllr. Swash had agreed to assist Cllr. King with producing the November newsletter. It was agreed that Bonni's as a long-standing newsletter advertiser could include a one-off flyer in the newsletter. The website review by the Clerk and Cllr. King would be undertaken prior to the November meeting. Members noted there had been some contentious dialogue between two residents regarding a Facebook post relating to the shop although the original post had not been seen by HKCC. Cllr. Upton advised a dedicated email address had been set up and would be posted on Facebook to enable residents to share anonymized details of any planned firework displays to assist with sending prior notification to residents with pets who may be affected by the noise.

- **Planning - to review planning applications and decisions received since the September meeting.**

Ref: FUL/000240/23

Proposal: Retention of existing public house and erection of two three-bedroom dwellings (Use Class C3) utilising existing access off Kinnerton Lane, with associated parking, hard and soft landscaping, including the reconfiguration of the public house car park.

Site Location: ROYAL OAK, Kinnerton Lane, Higher Kinnerton, Chester, CH4 9BE

Members noted the application had been referred to FCC's Planning Committee to be held on 25.10.23 and HKCC's correspondence had been listed as being received on FCC's planning website.

Ref No: FUL/000883/23

Proposal: Proposed outbuilding linked to existing garage

Location: 8 , Springfield Close, Higher Kinnerton, CH4 9BU

No comments or objections from HKCC

8. Chair's Report

Cllr. Upton reported that residents who had raised parking issues within the vicinity of Llys Derwen had been advised to contact FCC.

Members noted the budget setting process for 2024-2025 would commence in November 2023. It was agreed that members would consider potential plans or projects that would need to be reviewed and agreed by full Council. Members discussed the possibility of HKCC hosting Easter and Halloween events in lieu of Village Day not being held in 2024. Members also considered the possibility of awareness raising sessions regarding dog control and dog fouling and having a Community Tree for the village which could be decorated at certain times of the year such as Easter and Christmas. It was agreed the Clerk would make enquiries regarding potential costings as necessary.

Following discussions with FCC's Chief Officer for Governance it was resolved to record the November full Council meeting.

9. Reports from Members

Cllr. Liddle advised a recent St. John Ambulance first aid and defibrillator training course hosted by the Toddler Group had been well received and very informative although attendance had been relatively low.

10. To confirm the date of the next meeting

Members noted the next meeting would be held on 21st November 2023.

The meeting concluded at 19.40 p.m.