

Higher Kinnerton Community Council

Dear Councillor,

You are summoned to attend an on-line meeting of Higher Kinnerton Community Council to be held on **Tuesday 16th January 2024 at 7.00 p.m.** The business to be transacted is set out in the agenda below.

To access and attend the meeting please log-in to HKCC Microsoft Teams and follow the instructions to join the meeting.

If you are a member of the public and wish to attend the meeting, please contact the Clerk in advance of the meeting via email at liz@higherkinnerton.org.uk or via telephone on 01244 660277.

Yours sincerely,

EA Corner -

Clerk, Higher Kinnerton Community Council – *17th January 2024*

AGENDA

- (1) APOLOGIES FOR ABSENCE / REASON GIVEN**
- (2) DECLARATIONS OF INTEREST** (to provide an opportunity for Members to declare any personal and/or prejudicial interests in any item on the agenda)
- (3) TO APPROVE THE MINUTES OF THE MEETING HELD 19th DECEMBER 2023**
- (4) UPDATES FROM THE MINUTES OF THE PREVIOUS MEETING**
- (5) CORRESPONDENCE** (to review correspondence as detailed in the associated report) –
- (6) ACCOUNTS FOR PAYMENT** (to approve the payments in accordance with January payment schedule)
- (7) TO RECEIVE REPORTS IN RELATION TO:**
 - **COMMUNITY**
 - a. Streetscene Update
 - b. Waste collection issues
 - c. Dog fouling issues
 - d. Planter refurbishment & new planters for outside school – update
 - e. Heritage Trail Update
 - f. Main Road Recreation Ground maintenance contract & tree surgery
 - g. Annual Community Meeting – arrangements and date
 - h. Easter Event – preliminary considerations
 - i. Christmas Event Update & Christmas Tree Removal
 - **COMMERCE & GOVERNANCE**
 - a. 2024-2025 Budget Review and Precept Confirmation for 2024-2025
 - b. Accounting Software – update
 - c. To receive the bank reconciliation
 - d. Councillor Vacancy
 - e. Appointment of Internal Auditor for 2023-2024 audit
 - f. Training Updates
 - g. Microsoft Account Updates
 - **COMMUNICATION**
 - a. Newsletter, Website & Facebook Updates
 - **PLANNING**
 - a. To review planning applications and decisions received since December meeting
- (8) CHAIR'S REPORT**
- (9) REPORTS FROM MEMBERS**
- (10) TO CONFIRM DATE OF NEXT MEETING**