

## Higher Kinnerton Community Council

Dear Councillor,

You are summoned to attend an on-line meeting of Higher Kinnerton Community Council to be held on **Tuesday 18<sup>th</sup> March 2025 at 6.30 p.m.** The business to be transacted is set out in the agenda below.

To access and attend the meeting please log-in to HKCC Microsoft Teams and follow the instructions to join the meeting.

If you are a member of the public and wish to attend the meeting, please contact the Clerk in advance of the meeting via email at [liz@higherkinnerton.org.uk](mailto:liz@higherkinnerton.org.uk) or via telephone on 01244 660277.

Yours sincerely,

*EA Corner* -

Clerk, Higher Kinnerton Community Council – 13<sup>th</sup> March 2025

### AGENDA

- (1) APOLOGIES FOR ABSENCE / REASON GIVEN**
- (2) DECLARATIONS OF INTEREST** (to provide an opportunity for Members to declare any personal and/or prejudicial interests in any item on the agenda)
- (3) TO APPROVE THE MINUTES OF THE MEETING HELD 18<sup>th</sup> FEBRUARY 2025**
- (4) UPDATES FROM THE MINUTES OF THE PREVIOUS MEETING**
- (5) CORRESPONDENCE** (to review correspondence as detailed in the associated report)
- (6) ACCOUNTS FOR PAYMENT** (to approve the payments in accordance with March payment schedule)
- (7) TO RECEIVE REPORTS IN RELATION TO:**
  - **COMMUNITY**
    - a. Streetscene Update
    - b. Development of active / safe travel routes into and out of Higher Kinnerton
    - c. Community Meeting – update re arrangements
    - d. Village Bench & Village Community Library Updates
    - e. Allotment Water Leak Update
  - **COMMERCE & GOVERNANCE**
    - a. To receive the bank reconciliation
    - b. New Model Financial Regulations – update
    - c. Approval of payments by standing order - 2025-2026
    - d. Risk register review
    - e. Procurement fraud procedure & expense reimbursement and purchase procedure review
    - f. Review of statement of internal controls and investment strategy
    - g. Training Update & Bookings
  - **COMMUNICATION**
    - a. Newsletter Updates & Newsletter submissions for publication
    - b. Website & Face Book Updates
  - **PLANNING**
    - a. To review planning applications and decisions received since February meeting
    - b. To review and agree HKCC's response to FCC's consultation regarding draft Supplementary Planning Guidance
- (8) CHAIR'S REPORT**
- (9) REPORTS FROM MEMBERS** (to receive information items only relevant to HKCC)
- (10) TO CONFIRM DATE OF NEXT MEETING & review dates of May and June meetings**