

**HIGHER KINNERTON COMMUNITY COUNCIL MINUTES
FROM THE COUNCIL MEETING HELD VIA REMOTE ATTENDANCE
ON WEDNESDAY 20TH AUGUST, AT 6.30 PM.**

Present: Cllr. M. King, Cllr. C. Upton, Cllr. M. Allport, Cllr. F. Turrisi, Cllr. J. Swash, Liz Corner (Clerk).

EX.001 Apologies for absence & reason given.

Apologies for absence received from Cllr. C. Nugent due to alternative commitments. Members noted Cllr. Cooper had advised he would endeavour to join the meeting subject to alternative commitments but would otherwise provide his apologies. **IT WAS RESOLVED** to approve the absence of Cllr. Nugent and also of Cllr. Cooper in the event of his non-attendance. Members noted no apologies for absence had been received from Cllr. K. Armstrong-Braun.

EX.002 Facebook matters - administration of Face Book platforms and remit of dedicated HKCC Face Book platform following HKCC's resolution to separate the respective Face Book platforms

The extraordinary meeting had been called to discuss and agree administration of Face Book platforms, the remit of the dedicated HKCC Face Book page following HKCC's resolution at the June 2025 meeting to separate the respective Face Book platforms and to discuss the agenda report received from Cllr. Swash as circulated with the agenda papers. Following an invitation from the Chair, Cllr. Swash presented the detail of his proposal and the decision sought to remove HKCC and its members from the administration of Higher Kinnerton Facebook platforms and for HKCC to only maintain administration of the Higher Kinnerton page moving forwards.

Members noted it had been resolved at the June meeting to separate the groups and that HKCC would administer and manage only the Higher Kinnerton Face Book page noting the arrangements for administration of the separate groups would have to be finalised.

As an administrator of the separate Face Book Groups, Cllr. Upton declared a personal interest in the debate and confirmed he would abstain from any voting regarding the administration of the Face Book platforms.

The Chair advised that advice had been sought by the Clerk from the advisory body, One Voice Wales, regarding the administration of the respective Face Book platforms and the advice received was that HKCC cannot mandate that members should have no administrative function in relation to the separated Facebook groups. One Voice Wales also advised that members must adhere to the members Code of Conduct/Nolan Principles, however the Code of Conduct does not seek to regulate what members do in their private and personal lives. One Voice Wales further advised that the standard practice was for administration of Town and Community Facebook platforms to be undertaken by the Clerk as the Proper Officer and further advised this be supported by the Chair with members being able to provide content for review and posting. The adviser had suggested that HKCC introduce a social media/communications policy.

The Clerk and the Chair confirmed that whilst One Voice Wales had advised the standard practice was for the Clerk as the Proper Officer to undertake administration of Town and Community Facebook platforms, it would not be intended that the Clerk, supported by the Chair, would have exclusive remit to decide the content of posts to be included on the HKCC Facebook page but that the Clerk and the Chair would administer the page with members providing content for sign off and posting.

Following a robust discussion, **IT WAS RESOLVED** that administration of the HKCC Facebook page would be undertaken by the Clerk as the Proper Officer supported by the Chair and that HKCC would no longer be involved with the administration of the two separate groups whilst noting that members in their personal capacity may be involved with the now separate groups and further noting that all members of HKCC would be able to provide content to the Clerk and the Chair for review and posting on the HKCC Facebook page. Cllr. Upton and Cllr. Swash abstained from the vote.

It was further agreed that the Clerk would draft a social media/communications policy for review and approval by members and that residents would be informed by the separation of the Facebook platforms and administrative arrangements via Facebook and via the newsletter with the narrative to be circulated for comments. The Clerk agreed to circulate detail of the Code for Conduct and the Nolan Principles as reminder and aide memoir for all members of the HKCC.