

Higher Kinnerton Community Council

Dear Councillor,

You are summoned to attend an on-line meeting of Higher Kinnerton Community Council to be held on **Tuesday 21st April 2026 at 6.30 p.m.** The business to be transacted is set out in the agenda below.

AGENDA

- (1) APOLOGIES FOR ABSENCE / REASON GIVEN**
- (2) DECLARATIONS OF INTEREST** (to provide an opportunity for Members to declare any personal and/or prejudicial interests in any item on the agenda)
- (3) TO APPROVE THE MINUTES OF THE MEETING HELD 17th MARCH 2026**
- (4) UPDATES FROM THE MINUTES OF THE PREVIOUS MEETING** (to receive updates from the meeting held on 17th March 2026 and agree any actions required)
- (5) CORRESPONDENCE** (to review correspondence and agree any actions required)
 - Email from Resident regarding unadopted road
 - Email from Go Safe with reports
- (6) ACCOUNTS FOR PAYMENT** (to approve the payments in accordance with April payment schedule)
- (7) TO RECEIVE REPORTS AND AGREE ANY ACTIONS REQUIRED IN RELATION TO:**

COMMUNITY

- **Play Area Inspection Report 24/03/26 – Main Road Recreation Ground**
To receive and note details contained therein

COMMERCE & GOVERNANCE

- **Asset Register Review (to receive and approve for 2026-27)**
This reflects the amendments contained in the Play Inspection Report, The Chair's inspection and two items written-off
- **Vacancy Update No contact as yet from FCC**
- **Electronic Payments – to appoint the Clerk as Service Administrator to facilitate payments by internet banking transfer**
- **Approve and adopt the Council's Scheme of Delegation**
- **Internal Audit Update 2025-26**
- **External Audit 2025-2026**
- **Allotments – To consider the quotation for maintenance for the year which is well within budget.**

FINANCE

To receive the bank reconciliation

COMMUNICATION

- a. **Newsletter and Website Updates. Also to consider what to do with many unpaid invoices**
(any updates from the last meeting and agree any actions)

PLANNING

- a. To review planning applications and decisions received since the last meeting** (To review planning applications and decisions received and agree any actions any required)

(8) CHAIR'S REPORT

(9) REPORTS FROM MEMBERS (to receive information items only relevant to HKCC)

(10) TO CONFIRM DATE OF NEXT MEETING

Tuesday 19th May 2026 and review date for June – possibly 23rd for audit purposes