

## Higher Kinnerton Community Council

Dear Councillor,

You are summoned to attend an extraordinary meeting convened by the Chair of Higher Kinnerton Community Council to be held on **Tuesday 12<sup>th</sup> May 2026** at 6.30 p.m. via remote on-line meeting. The business to be transacted is set out in the agenda below.

To access and attend the meeting please log-in to HKCC Microsoft Teams and follow the instructions to join the meeting.

If you are a member of the public and wish to attend the meeting, please contact the Chair in advance of the meeting via email at [martin@higherkinnerton.org.uk](mailto:martin@higherkinnerton.org.uk)

Yours sincerely,



Chair, Higher Kinnerton Community Council – *6<sup>th</sup> May 2026*

### AGENDA

- (1) APOLOGIES FOR ABSENCE / REASON GIVEN**
- (2) DECLARATIONS OF INTEREST** (to provide an opportunity for Members to declare any personal and/or prejudicial interests in any item on the agenda)
- (3) APPOINTMENT OF TEMPORARY LOCUM CLERK TO HKCC (TO RECEIVE UPDATE AND AGREE ACTIONS REQUIRED)**
- (4) RECRUITMENT AND APPOINTMENT OF PERMANENT CLERK TO HKCC (TO RECEIVE UPDATE AND AGREE ACTIONS REQUIRED)**
- (5) TO REVIEW & APPROVE RENEWAL OF AND PAYMENT FOR THE COUNCIL'S INSURANCE POLICY FOR 2026-2027**
- (6) NEWSLETTER PRODUCTION AND ADVERTISING (TO RECEIVE UPDATE AND TO DISCUSS PRODUCTION AND ADVERTISING ARRANGEMENTS AND AGREE ACTIONS REQUIRED)**
- (7) MAY 2026 ANNUAL MEETING – TO REVIEW AND AGREE REVISED DATE**